



University at Buffalo
State University of New York

Office of the Vice President for University Advancement and Development

August 17, 1999

Ms. Jessica D. Thorpe
Campaign Writer/Editor
University Development
201 Wende Hall
South Campus

Dear Jessica:

I wanted to take a moment to tell you how pleased I am with the work you have done on writing the case statements.

The case statements will prove to be a superb tool for our development officers. The briefs will also provide the incentive for considerable involvement in the Campaign and were written in an interesting and energetic manner.

Jessica, thank you for taking on this important task and doing so well with it. You have proven to be a great addition to the Development staff. Keep up the good work!

Sincerely,

Ronald H. Stein
Vice President

KMG/dh
l:thorpe/steincor

c: Shelley Romoff
Nancy Michalko
William Rost